



## Essential Skill: Note Taking

### CONSIDER HOW YOU ORGANIZE YOUR NOTES.

- Where do you keep them?
- Are they easy to find and understand?

### REFLECTION: REVIEW YOUR NOTES FROM THE COMPLETED MODULES.

- What is working?
- What might you adjust?

### REVIEW YOUR NOTES FROM PAST OR CURRENT COURSES.

- What do you notice?
- What is working?
- What is not working?

### DESCRIBE YOUR NOTE TAKING PLAN FOR THE COURSE.

- What will your notes look like?
- Will they be paper or digital?
- Where will you keep them?

